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PRESENTED BY **juniper**
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PRESENTS

**GOOD
— AS —
GOLD**

**A CITY-WIDE CELEBRATION OF
ADMINISTRATIVE EXCELLENCE**

**APRIL 12, 2019
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A LETTER FROM THE FOUNDER

William James, the father of American psychology once said "The deepest craving of human nature is the need to be appreciated."

People want to know that they matter, that their contributions have not gone unnoticed and that they're making a positive impact.

All these things are absolutely true when it comes to Administrative Professionals. It's our incredible honor to shine a bright light on Administrative Professionals and their invaluable contributions to their companies through The Admin Awards program. As the proud daughter of an Executive Secretary, it's my tremendous honor to recognize people like my Mother, Jeannette Castellano, who have dedicated their careers to serving as the backbone of their organizations.

As we continue our mission of bringing unbridled recognition of Administrative Professionals to cities across the U.S., we are deeply grateful to those that have taken the time to show their appreciation by participating in the nominations process. We are reminded again and again that the moment an Admin receives notification that they've been nominated for an Admin Award, is the instant that both their heart and mind fully know that the work they're doing is truly making an impact - a moment which could not happen without the support of their executives and coworkers.

While each Admin Awards program produces an incredibly impressive list of finalists and winners who stand out from their peers in each of our award categories, more importantly, the Admin Awards brings joy to thousands of people each year and that is the very best part of all of this.

With gratitude,

Sunny Nunan
Founder of The Admin Awards &
Daughter of an Executive Secretary

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Yvonne Torres
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Melissa Acuna
Cisco Systems

2019 JUDGES

Colleen Barrett
President Emeritus
Southwest Airlines

Jaime Miller
Executive Assistant
LinkedIn

Diane Delgado
Sr. Administrative Assistant
Intel

Marcy Nordberg
Sr. Executive Assistant
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**CONGRATULATIONS
SALLY MILLER**
LOYALTY AWARD FINALIST

**2019 Silicon Valley
Admin Awards**

Thank you for your loyalty
and dedication!

Congratulations

to Katie Smith on becoming a
2019 Admin Award Finalist!

We appreciate you for your
dedication and commitment
to Arista Networks!

ARISTA



WINNER



Sarah Waymire

MCMANIS FAULKNER

{ THE COLLEEN BARRETT AWARD FOR ADMINISTRATIVE EXCELLENCE }

Sarah has been the steady, yes-of-course person at the firm for 20 years. With her combination of organizational and interpersonal goodness, she has filled many positions: Records Assistant, Records Manager, Family Law Paralegal, Case Intake Manager, and Training and Development. She is the go-to person for organizing catered firm events and an integral part of administration management.

FINALISTS



Shawna Harvel,
Maxim Integrated



Melinda Araujo,
Juniper Networks



Colleen Barrett: Servant Leader and Superstar

When The Admin Awards was launched in 2012, we sat down with Colleen Barrett to ask her for her thoughts and experiences on the administrative profession. Her answers from that September interview, edited for brevity; are below:

What did you like most about being a secretary?

I like to serve so you have to start there. I loved to solve problems. And I loved to

give exemplary or positive customer service delivery on behalf of whomever I was working for. Life is all about relationships... you have an opportunity in the administrative group to form more relationships than probably any other position — even much higher up on that so-called ladder because you are very often that first point of contact with the outside world or the customer...life is just one big grassroots campaign as far as I'm concerned.

What did you like the least?

I didn't like anything that was routine. I loved to master projects, but, for example, filing was only interesting to me because I loved to be able to find anything that anyone was looking for ... I've never liked rote work. (But) there's some that goes in every job no matter what position you're in.

What was the most challenging aspect of serving Herb Kelleher?

Being a nanny for 45 years for a man who has always thought he was 17 regardless of any year that was added to his personal calendar!

Herb is 87 and soon to be 88 and he's going on 17. I'm 74 going on 90 because Herb is 87 going on 17. He's a great servant leader. He loves life and you almost can't be around him and not catch that love of life and love of people. He's constantly learning.

And the best aspect?

It was truly feeling his egalitarian spirit and appreciating the fact that he valued my judgment and thinking as a team member.

Did you ever think you would rise from Secretary to President and COO of Southwest Airlines?

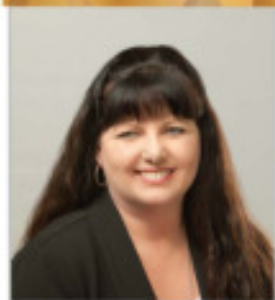
Quite honestly it wasn't something I wanted, and I never wanted to be CEO—and I made that very clear to the Board—that isn't my strength.

My strength is customer service and people and everything that touches people, and, honestly, being President and CEO wasn't my favorite position at Southwest...my favorite position was Executive Vice President- Customers. Customer to us means employees, passengers, and shareholders, so I could really touch everything. I could touch every department. And as President...I had to do a lot more external things...I did them...I can't say I hated them...(but) I like to get down and dirty and really roll up my sleeves.

**"Be authentic.
Be real.
Remember
who you are."**

What advice do you have for Admins?

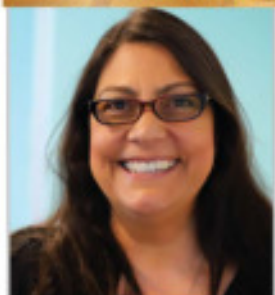
Love. Everybody. Just love. It's a word that corporate America doesn't use very much...always remember where you came from — so that you know how far you've come...I don't think most of us start out thinking we're going to be the President of the United States or the CEO of a company...and I think...be humble and appreciate what you get. To me psychic satisfaction is 10 times more important than pay or title. Be authentic. Be real. Remember who you are.

WINNER**{ THE ABOVE THE CALL AWARD }****ANNA ARMSTRONG****HP, INC.**

Anna Armstrong is a highly valued President-Level Executive Assistant for HP Inc., a Fortune 100 company with more than \$58 billion in revenue. Anna is an administrative professional who is truly outstanding in not only making her supervisors more productive, but also having a significant impact on the greater organizational effectiveness and culture. During her 22-year tenure with HP, Anna has supported a variety of VP, SVP and President-level executives and is experienced in managing everything from complex travel plans and multiple executive schedules to multi-faceted business processes. Anna studied Business Administration at Linn Benton Community College. She currently resides in Albany, Oregon with her husband and two beautiful and talented daughters.

FINALISTSTerry Christiansen,
Satellite HealthcareHolly Lory,
NetAppJessie Geiger,
GoogleRose Lew,
Southwest Airlines**WINNER****{ THE ACHIEVER AWARD }****ANNE METSCH****SAGE INTACCT**

Anne is currently an Executive Assistant at Sage Intacct supporting the Managing Director, Executive Vice President and Vice Presidents of Engineering, Product, Marketing and Operations. Anne has 15+ years as a dedicated Administrative Professional in large, mid-size and start-up environments. Over the years she has gained a reputation for "getting it done" – either a significant project or day in day out resourcefulness and achievement of a variety of tasks. Anne keeps attuned to everyone she works with to ensure their day goes smooth and more enjoyable as they work towards completing their goals and priorities. Anne loves mentoring others. In March Anne completed her first Spartan Obstacle Course Race.

FINALISTSLori Williams,
HP Inc.Katie Smith,
Arista NetworksJonah Ryken,
ClariMcKenzie Curran,
LinkedInPatricia Carr,
Veritas Technologies**WINNER****{ THE OFFICE MANAGER
OF THE YEAR AWARD }****CHRISTINE SOTO****VERITAS TECHNOLOGIES**

Christine Soto is the Executive Administrator to David Noy, Vice President of Product Management at Veritas Technologies, LLC., a Leader in Enterprise Data Storage. In this role, Christine supports David Noy and his directors which requires wearing many hats and being a responsible team player in the Administrative community. Coordinating the team building events has been her real passion. Her career has been a journey with various technology companies which has provided an abundance of knowledge and recognition which has paved her path. In her spare time, she enjoys attending music festivals, sporting events, and riding Harleys. Most of all she values spending time with her soulmate Rick and their English Springer Spaniels Marla and Bella. Words she likes to live by: "Love One Another."

FINALISTSManuel Carvajal,
McMinn PaulknerLisa Fredericksen,
HP Inc.Jennifer Phan,
ClariCassandra Rodriguez,
Juniper NetworksMimy Wraspic,
Lattice Engines**Congratulations
Stephanie Magana**

Rookie of the Year Award - Finalist

Intuit thanks you, and our wonderful team of admins, for always going above and beyond.

intuit. promoting
prosperity**Congratulations
Nicole Ikner-Ware**

Leadership Award - Finalist

Intuit thanks you, and our wonderful team of admins, for always going above and beyond.

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FINALISTS



Barbara Rindge,
Mark E. Rindge DDS
- Dental Office



Dominique Delgado,
Scout from University
of California



Patricia Maes,
Satellite Healthcare



Aleida Hernandez,
Health IQ

THE ADMINISTRATIVE EXCELLENCE IN PUBLIC SERVICE AWARD

KRISTY HUYNH SATELLITE HEALTHCARE

Kristy is the Executive Assistant to the Chief Medical Officer at Satellite Healthcare. As an accomplished professional with 20 years' experience in the administrative field, she brings a wealth of knowledge, leadership and spirit to the team. In 2018, Satellite awarded Kristy the Medical Clinical Lead Kindly Light Award in recognition of exceptional efforts in advancing superior and compassionate patient care by bringing hope and changing lives. She also received the Navigator Award for her outstanding interpersonal skills, resourcefulness, creativity and diplomatic approach. Recognized as a natural leader, she championed teams toward operational excellence via best practices, mentorship and building commitments through cross-departmental collaborations. Kristy holds a bachelor's degree in Recreation & Leisure Studies with a minor in Business Management from SJSU. She later earned an Administrative & Executive Assistants Certificate from UCSC Extension. She enjoys spending time with family and friends, snowboarding and playing volleyball.



Kristy Huynh
Satellite Healthcare

FINALISTS



Linda Oswald,
HP Inc.



Sally Miller,
Bloom Energy



Grace Panglinan,
Maxim Integrated



Julie Harman,
LinkedIn

THE LOYALTY AWARD

EDIE FISCHER XILINX

Edie Fischer is an administrative business partner to the President & Chief Executive Officer at Xilinx. She is responsible for end to end management of the executive front office including accelerating leadership productivity, ensuring world class operational support across the company, sponsoring workforce productivity initiatives, and developing the global administrative community. With more than 20 years' experience as an executive assistant in Silicon Valley, Edie has worked with the break-neck pace of start-ups, the detail-orientation of venture capital firms, and the collaborative spirit of a global, multi-billion-dollar corporation. She is a pacesetter, who prides herself on being highly-focused and results-oriented, while supporting multiple deadline-driven projects. Edie is a member of ACE-1 and former Advisory Board member of the 2016 inaugural Silicon Valley Admin Awards. Edie received a BA in Psychology from Sonoma State University.



Edie Fischer
Xilinx

FINALISTS



Renee Chacon,
Cisco Systems



Evelyn Lasa,
HP Inc.



Lori Gibson,
Adobe



Nicole Baker-Ware,
Intuit



Manon Roy,
Synopsis

THE LEADERSHIP AWARD

NEV DOOLEY WHITEHAT SECURITY

Nev Dooley has over 9 years of professional experience as an Executive Assistant. In her current role with WhiteHat Security, she is a business partner to the CEO. Nev's inherent ability to organize complex projects enables flawless execution of executive operations. Her remarkable skill was evident recently during our acquisition process in which we were ultimately acquired by NTT Security. Nev played a key role in orchestrating critical meetings throughout the process that required alignment of busy calendars (both internal and external) and travel on short notice. In addition to executive level administration, she finds time to actively participate in key cultural initiatives that have had a meaningful impact to the WhiteHat employee experience over the last year. Overall, Nev is a resourceful problem solver willing to take on new challenges with admirable energy and resolve to produce superior results.



Nev Dooley
WhiteHat Security

WhiteHat Security Congratulates Nev Dooley
on being a Leadership Award Finalist!

Thank you for all you do!

Nev Dooley
Leadership Award Finalist
2019 Silicon Valley Admin Awards



Congratulations to Lori Gibson,
Leadership Award Finalist.

Thank you for your service and leadership,
from all of your friends at Adobe



WINNER

{ THE ROOKIE OF THE YEAR AWARD }

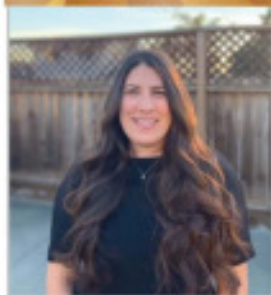
**STEPHANIE MAGANA****INTUIT**

Stephanie Magana is a 1st year Executive Assistant at Intuit who began her administrative career supporting the SVP of US Sales and the VP of Partner Sales. Stephanie joined Intuit as a recent graduate of San Jose State University where she turned her contracted position into a full time role after 8 months. Her can-do mindset and ability to multi-task in a fast-paced environment has allowed her to become a successful and trusted business partner among sales leaders. In addition to managing the day to day needs of her executives, she has also successfully organized a number of events for her own team as well as broader Intuit groups. When she's not working, she enjoys staying active with exercise classes and spending time with family and friends.

FINALISTS

Aurelie Razo,
Sage IntacctLupe Hernandez,
SynopsysRhiannon Sanders,
IntelSunny Oates,
GoogleChelsea Rouppe,
Robert Half**WINNER**

{ THE SPIRIT AWARD }

**GINA BARRERAS****MAXIM INTEGRATED**

Gina Barreras is a Senior Legal Administrative Assistant at Maxim Integrated Products, Inc. with 25 years of administrative experience. Gina partners with Executive Director, Associate General Counsel of Employment and Immigration and Director of Global Contracts, to be the pulse of the department and go to for their internal clients. Gina is often heard across the department floor laughing. Her motto is "We spend so much time being serious, we need to take time to laugh, even if it's at yourself". She brings

great energy to the Maxim Legal Team with humor and acts of kindness. One notable trait about Gina is she is open to helping out her colleagues which exemplifies the One Maxim core value of Teamwork. Gina continues to enhance her career and personal development through attending industry courses such as Star Achievement and Microsoft Office advanced courses. Gina holds a Bachelor of Science in Criminal Justice.

FINALISTS

Angela Chou,
InfineraJuliette Gomez,
Juniper NetworksJulie Calderon,
FacebookDebra Herbert,
Synopsys
JUNIPER & T-Systems
 NETWORKS
CONGRATULATES OUR 2019 FINALISTS!

- Melinda Araujo • Juliette Gomez • Cassandra Rodriguez •
- Juniper Networks (Finalist in the Founders Award Category) •

We are so incredibly PROUD OF YOU!**NOMINATIONS
NOW OPEN**

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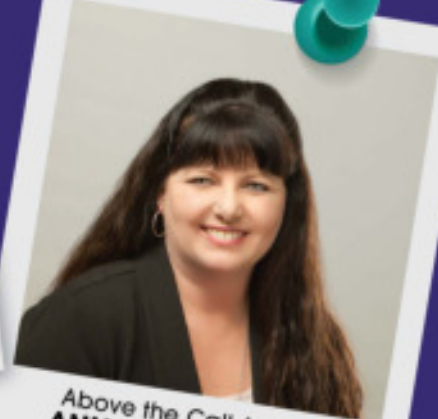
Nominate an Administrative Professional at adminawards.com



Spirit Award
GINA BARRERAS
Maxim Integrated



Colleen Barrett Award
for Administrative Excellence
SARAH WAYMIRE
McManis Faulkner



Above the Call Award
ANNA ARMSTRONG
HP, Inc.



Rookie of the Year Award
STEPHANIE MAGANA
Intuit



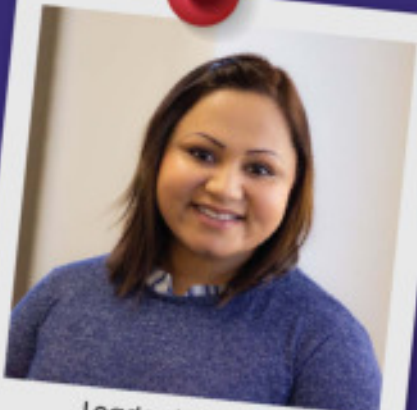
Achiever Award
ANNE METSCH
Sage Intacct



Loyalty Award
EDIE FISCHER
Xilinx



Office Manager of
the Year Award
CHRISTINE SOTO
Veritas Technologies



Leadership Award
NEV DOOLEY
WhiteHat Security



Administrative Excellence in
Public Service Award
KRISTY HUYNH
Satellite Healthcare

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Congratulates
The 2019
Winners

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Juniper Networks challenges the status quo with innovative products, solutions and services critical to businesses by transforming the economics of networking in the connected world. We are pushing the limits of silicon, systems and software for unified environments and open architectures in our routing, switching and security solutions. We are a leader in network automation, performance and creation. We create highly scalable, secure and cost-effective networks for unprecedented choice, agility, efficiency and value. We empower customers to unlock new business models and capitalize on new growth opportunities. We do so by challenging conventions to define what's possible, not simply what's next. Every product, solution and person who works at Juniper is driving business transformation that underpins the connected world.

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In its 45th year of service, Dallas-based Southwest Airlines continues to differentiate itself from other air carriers with exemplary Customer Service delivered by more than 49,000 Employees to more than 100 million Customers annually. Southwest proudly operates a network of 97 destinations across the United States and seven additional countries with more than 3,900 departures a day during peak travel season. With 43 consecutive years of profitability, Southwest is one of the most honored airlines in the world with an emphasis on performance and productivity, the importance of its People and the communities they serve, and an overall commitment to efficiency and the planet.

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